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|  | **Title of Meeting**: | **PPG Meeting** |
| **Time**: | **1:00pm** |
| **Date**: | **16/10/2019** |
| **Venue**: | **High Street Surgery** |

**Attendees: Dr Sukumar (SS), Douglas Hoyle (DH), Geoffrey Simmonite (GS), Susan Green (SG), Cynthia Edwards (CE), Denise Mason (DM).**

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| **1.**  **2.**  **3.**  **4.**  **5.**  **6.**  **7.**    **8.** | **Minutes of Last Meeting**  SS opened the meeting by introducing Denise Mason as our new Deputy Practice Manager.    Everyone agreed the last minutes of the meeting we found to be true and accurate, although they didn’t get the last minutes emailed and quickly read through them at today’s meeting.  **RPPG Update**  DH didn’t attend the last meeting as he was on holiday. DH said that the complaints regarding access for disabled patients at the hospital was hopefully being addressed and the new Car Park Manager was determined to try and resolve the issue. The next RPPG meeting is arranged for 24th November 2019.  **Networking (PCN)**  SS explained who the 6 practices were in our PCN (called Wentworth 1):- Magna Group Practice, Rawmarsh Health Centre, Parkgate Medical Centre, Shakespeare Road Surgery and York Road Surgery. Our Clinical Director is Dr Ahmed who works at the Magna Group Practice.  SS told the group this is still a new venture and no one knows yet how it will develop in the future. Our patients are offered appointments at the Hub but refuse to go as they are usually too far for them to travel. The PCN will be discussing having a Hub around Rawmarsh for patients but staffing/hours and how it will work still need to be discussed and finalised.  **Building Update**  SS explained the visit from the CCG and that we have been accepted for funding to have a new floor coverings, decorating, new fire doors, and disabled access doors to the patient entrance. The Practice will received 2/3 of the money from Government funding and 1/3 will be provided by the Practice. The role of the Pharmacy within the Practice will also be discussed.  **Rotherham App**  DH said that the Rotherham App worked quickly and he didn’t have trouble accessing it. However, his wife was having problems logging in with her password and he would need to take this up to see if the issued could be resolved.  **Staff Changes**  SS explained DM’s role as new Deputy Practice Manager and how she could bring some fresh ideas into how to manage the Practice and patients more efficiently. Also how she is there to support Julie Gordon, Practice Manager who will potentially be retiring within the next 3-4 years and DM should step into the role of Practice Manager.  SS also explained that the GP’s are currently trying to recruit a new GP since the departure of Dr Peart but have been unsuccessful at present. They are still looking to recruit a GP but are also using Locum’s to help ease the pressure of patient demand.  **Flu Clinic**  SS explained that although we didn’t have a flu clinic on a Saturday this year, the flu uptake has been positive and we have also been vaccinating patients as walk-ins.  **Any Other Business**  SS explained that the Practice was having a meeting with the CCG today to discuss the Quality Contract and if the Practice was doing everything it  should be doing.  SS told the Group that the Practice also had a CQC telephone inspection tomorrow and that we could discuss the outcomes at the next meeting.  DH said he was pleased to note that the PPG notice board had been cleared and looked much better with only the relevant information displayed. |
|  | **Next Meeting 4th December 2019 at 1:00pm**  **DM 16/10/19** |